



**"Unifying Our
Community,
Celebrating Our
Diversity"**

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July 8, 2024

Good day to you,

The City of Biloxi has come out with a new Special Events Ordinance which applies to events on city and privately owned property. Part of that ordinance now requires vendors to get a Special Event Permit with the City of Biloxi to operate there. Attached you will find the application and the instructions for it below. The Gulf Coast Equality Fest information has already been filled out on the application. You will just need to fill in your personal information and sign the form.

Fees associated with the Special Event Vendor Permit are as follows:

- A Special Event Vendor Permit fee of \$25 will apply for vendors (Peddlers) with the exception of Food and Beverage Vendors.
- A Special Event Vendor Permit fee of \$50 will apply for all Food and Beverage vendors that are already permitted under Sec. 12-12-1 et seq. or \$300 per vendor for vendors without an existing permit.
- We were told nonprofit vendors just handing out information shouldn't need a permit. Please verify this with the city and if your nonprofit is taking donations.
- The permits are good for one year.
- Other information and documentation may be required by the city. See the required attachments on the application. Be sure and follow up with the City of Biloxi with questions about these and if any apply to you.
- A written authorization from Harrah's to use their property as vendor for the festival is attached to the application.
- The city has a copy of the site map for our event with the Special Events Application Gulf Coast Equality Fest has submitted to hold the event.
- The City of Biloxi will contact all vendors when their application is approved and ready for pickup. Payment will be made at this time.

Ashley Scurrah with the Biloxi Police Department is the contact there for these permits. She can be reached by email at ascurrah@biloxi.ms.us or by phone at 228-702-3145 for information or questions about the Special Event Vendor Permit Application or to submit you application.

Sincerely,

John Perkins
Secretary/Festival Chair
Gulf Coast Equality
john@gcequality.org



APPLICATION FOR SPECIAL EVENT VENDOR PERMIT

*City of Biloxi Police Department
170 Porter Avenue, Biloxi, MS 39530
Ph. (228) 702-3121 Fax (228) 374-1922*

VENDOR NUMBER: _____
(City Use Only)

APPLICANT INFORMATION

OWNER/APPLICANT NAME: _____

BUSINESS NAME: _____

BUSINESS MAILING ADDRESS: _____

WORK PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

ALTERNATE CONTACT (Include phone number and email address): _____

OPERATIONAL PLAN

SPECIAL EVENT: Gulf Coast Equality Fest

SPECIAL EVENT SPONSOR: Gulf Coast Equality Council

DATE(S) OF SPECIAL EVENT: October 19, 2024

TIME(S) OF SPECIAL EVENT: 11 AM to 5 PM

VENDOR'S DATE(S) OF OPERATION: October 19, 2024

VENDOR'S HOURS OF OPERATION: 11 AM to 5 PM

LIST OF PRODUCTS TO BE SOLD OR DESCRIPTION OF SERVICES TO BE OFFERED
(attach additional pages if necessary): _____

LOCATION OF VENDOR (Description of property including parcel number if known): _____
The Great Lawn at Harrah's Gulf Coast 280 Beach Blvd, Biloxi, MS 39530

OWNER OF PROPERTY (Include phone number and email address if not listed above): _____
Harrah's Gulf Coast - Jonathon Jones General Manager
228-436-2795 Email: jwjones@harrahs.com

(Submit to Special Events Coordinator written authorization from owner of property permitting use for activity, if not owned by applicant.)

APPLICATION FEES

The following applicants are required to submit the following fees with their application:

- **Mobile Food Vendors:** \$50 per vendor for vendors already permitted under Sec. 12-12-1 *et seq.* and \$300 per vendor for vendors without an existing permit.
- **Peddlers and Solicitors:** Annual license fee of \$25.00. Solicitors shall also provide a bond in the amount of \$1,000. See City of Biloxi Ordinance Sec. 13-1-18.

REQUIRED ATTACHMENTS

Please provide the following additional information/documentation:

- a) Written authorization from the owner of property;
- b) Site Plan;
- c) A state tax number issued by the Mississippi Department of Revenue designating them as a City of Biloxi business;
- d) Privilege License issued by Community Development (if applicable);
- e) Copy of Driver's License;
- f) ABC permit (if applicable);
- g) Mississippi Health Certificate (if applicable);
- h) Amplified Sound Permit (if applicable);
- i) Peddler or Solicitor's License (if applicable);
- j) Mobile Food Vendor Permit (if applicable);
- k) Food Truck Inspection Certificate issued by the Biloxi Fire Department (if applicable);
and
- l) A Copy of any general liability insurance required for the business.

All required information and supporting documents must be submitted before final approval can be granted. If the applicant fails to complete the application form within five (5) calendar days after being notified of the additional information or documents required, their application shall automatically be denied.

AFFIDAVIT OF APPLICANT(S)

Undersigned parties hereby certify the information contained in the foregoing application is true and correct to the best of their knowledge and belief, and have read, understand and agree to abide by the rules and regulations governing the vendors and special events under the Code of Ordinances of the City of Biloxi, Mississippi, and they understand that this application is made subject to the rules and regulations established by the City, County, State, and any other applicable entity which may pertain to the use of the event venue and the conduct of the event. In the event good are sold, Vendor agrees to remit all sales tax to the Department of Revenue with the location

specified as being within the City of Biloxi. Vendor further agrees that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this use permit. Vendor agrees to abide by these rules, and further certifies that Vendor, on behalf of the business, is also authorized to commit that business. Vendor also agrees to remove all trash and litter from the permitted site before vacating the premises.

The undersigned parties have authority to execute this application; and the requesting Vendor promises and agrees to abide by all the terms and conditions of Section 12-4-1 *et. seq.*, Code of Ordinances, under which a Vendor Permit is issued, and to abide by all rules and regulations of the City of Biloxi, Mississippi.

By signing below, the undersigned parties agree to hold the City of Biloxi and its employees harmless for any loss, liability, or damage arising in connection with any activity occurring on the subject property.

Vendor Signature: _____

Print Name of Vendor: _____

Title _____ Date _____

Signature of Event Sponsor or Property Owner: _____


John Perkins

Print Name of Event Sponsor or Property Owner: _____

Title Festival Chair - Gulf Coast Equality Fest Date _____

(For City Use Only)

CHECK ONE: APPROVED: DENIED:

Permit Number: _____

Special Events Coordinator: _____ Date: _____

Comments: _____



June 19, 2024

To Whom It May Concern:

The following person, business or organization, _____
has permission to be a vendor at the Gulf Coast Equality Fest which will be
held on October 19, 2024 from 11:00 am to 5:00 pm.

Best Regards,

A handwritten signature in cursive script that reads "Jonathan Jones".

Jonathan Jones
SVP/GM
228-436-2795
jwjones@harrahs.com



CAESARS PALACE CAESARS HARRAH'S HORSESHOE THE CROMWELL BALLY'S FLAMINGO
THE LINQ NOBU HOTEL PLANET HOLLYWOOD PARIS RIO HARVEYS WSOP CAESARS REWARDS