



Gulf Coast Equality Council Community Outreach Committee

Basic Function:

The Community Outreach Committee is responsible for bringing the Gulf Coast Community together through events and resources.

Committee Description:

The Community Outreach Committee's mission is to support the mission of Gulf Coast Equality Center by bringing together the Gulf Coast Community. The committee will educate, inform, support, and refer the community to the resources available on LGBTQ+ topics through group activities and our bi-monthly newsletter. Community Outreach will coordinate with all volunteers. The committee will put on one or two outreach events each month within their monthly budget. The committee will oversee all aspects of Gulf Coast Equality Center. The center will provide outreach and services to LGBTQ+ people, allies, families, and friends. The center will be used to educate the general public and the LGBTQ+ community about the needs, issues, and various aspects of our culture. Gulf Coast Equality Center will be the focal point of the LGBTQ+ community here on the Mississippi Gulf Coast

Primary Duties & Responsibilities:

- Oversees all outreach events including their set-up, operation, and take-down.
- Sets the date, location, and time for all outreach events.
- Advertises and promotes all outreach events.
- Maintains the monthly outreach budget for the committee.

- Composes and produces the bi-monthly newsletter for Gulf Coast Equality Council.
- Oversees, coordinates, and schedules volunteers.
- Is responsible for the opening, daily operations, and programs of Gulf Coast Equality Center.
- Oversees, coordinates, and schedules all remodeling of the community center building.
- Schedules all staffing for the building's operation including those needed for programs and activities.
- Stocks and collects all information needed to provide resources, including brochures and referrals, to the general public.
- Creates a yearly budget for the centers operation to present to Board of Gulf Coast Equality Council.
- Maintains the safety of the building and grounds to create a safe space for the community.
- Works with the Outreach Committee to coordinate events and activities.
- Develops programs for health and wellness including testing, support groups, and counselors.
- Develops programs for tutoring, music, and art activities.
- Develops programs for LGBTQ+ youth, LGBTQ+ seniors, trans, and other community groups.
- Oversees and schedules group activities such as group discussions, games, guest speakers, movie screenings, and holiday events.
- Develops training programs for employment skills and to help with job searching.
- Oversees all rentals at the center of office space and/or meeting space to other organizations and groups.

Committee Membership:

The committee consists of a committee chair along with other committee members made up of board members and volunteers. The committee chair will create a monthly report to present at each board meeting on the committee's activities.